Manage ACH Blocks & Filters allows business users to add ACH rules on checking and money market accounts. ACHs per account are then checked against the list of rules entered by the business.

### ACH Blocks & Filters Basics

- Visible to business users with Manage ACH Blocks & Filters permission
- Add rules for allowable ACH debit transactions by amount, ACH credit transactions by amount or block all ACH transactions on an account.
- Manage Rules tab displays information on the account level based on entitlements, including accounts across multiple TINs

My Accounts	Pay and Send	Transfer	Account Protection	Manage Users
			Check Stop Payment	
			Manage Issued Check	5
	Old N	ational	Upload Issued Checks	
			View Check Register	
	Tax ID	ONB Mol	Manage Check Except	ions
	▼ DEF		Manage ACH Blocks a Filters	nd
			Manage ACH Exceptio	ns

## Manage Rules layout

- Option to filter existing rules by account
- Add new rules.

Manage Exceptions 8		Manage Rules		Exception History		
All Accounts 💌					+ Add a rule	
Rule Description	Account(s)	Allowed transact	ion	Maximum Amount		
BlockRule	1 Account	Block All			options -	
DebitRule	1 Account	Debits only		\$4.00	options -	
MaxCreditRule	<u>1 Account</u>	Credits only		\$5.00	options -	



## Add a new ACH rule:

- 1. Enter a description for the ACH rule
- 2. Select the account(s) the rule applies to.
  - Entitlements determine the accounts that display in dropdown, including accounts across multiple TINs.
  - Each account can have just one rule, but one rule apply to multiple accounts
- 3. Select Allowed transaction. Options are
  - Debits (with maximum debit amount)
  - Credits (with maximum credit amount)
  - · Debits & Credits (with maximum debit and maximum credit amount)
  - Block All
- 4. Enter maximum debit or credit or both amounts depending on type selected in step 3
- 5. Select Save

Add a Rule	×
Rule description	
Enter a name	
Account(s)	
No account selected	
<ol> <li>Only accounts without an associated rule will be discussed.</li> </ol>	splayed.
Allowed transaction	
Debits	
Maximum Debit amount	Maximum Credit amount
\$100,000.00	
Save Cancel	

#### Tip:

Add a rule button is disabled if rules are established for all entitled accounts



# **Rule Options:**

## 1. Select Options

Manage Exceptions		Manage Rules			Exception History	
All Accounts 💌						+ Add a rule
Rule Description	Account(s)		ŀ	Allowed transaction	Maximum Amount	

2. View details of the rule, edit any parameters of the rule or delete the rule. (Deleting the rule will not affect existing exceptions)

Accounts	Move Money	Account Services	Additional Services	Forms	Chat	Reports	Chat - SAML			
	Manage Exceptions			Manage Rules			Rules	Exception History		
A	II Accounts 💌								+ Add a rule	
Rule	e Description		Account(s)				Allowed transaction	Maximum Amount		
Max	ximum Debit		<u>1 Account</u>				Debits only	\$100.00	View Details	
									Edit Rule	
									Delete	

