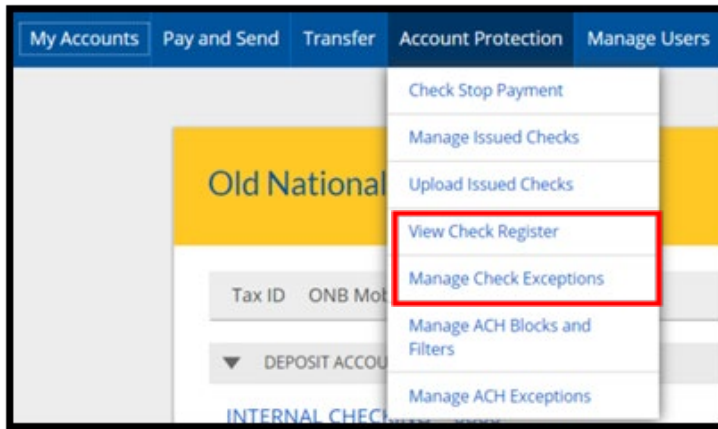


Exception History displays all checks decided (pay or return) by the business. Only business users with Manage Check Exception permissions will have access to Exception History.

**Exception History Basics**

1. History can be displayed for the last 30, 60, 90, 180 days or custom dates.
2. History can be filtered by exception status; can also search by check number, date, payee name, exception type, or decision type.
3. History appears in a read-only format
4. History can be downloaded to a .csv format
5. History displays on the account level based on entitlements, including accounts across multiple TINs



Check Register	Check Exception	Exception History
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All Accounts ▾ Export

Apr 17, 2018 - May 17, 2018 ▾ Check # ▾ e.g. 7654 Search

Check #/ Void/ Account	Payee	Date	Amount	Reason	Decision / Comment
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Check entry not found					
Check 0 undefined ****0001	Issued Posted Debit Check				
Check 0 undefined ****0001	Issued Posted Debit Check				

**To view Exception History:**

Account Services > Manage Check Exceptions\*

\* Business users who do not have "Manage Check Exception" permissions can view exception decisions in the check register. However, these users will not be able to see notes added during the decision process.

When searching by Exception type and Decision type, additional search options display.

Exception type

Check Register | Check Exception **4** | Exception History

All Accounts | Export

Nov 24, 2017 - May 23, 2018 | Exception type | Select Exception Type | Search

18 of 18 records displayed for last 180 days. Export report for full results.

Check #/ Void/ Account	Payee	Date	Amount
<b>Check entry not found</b>			
Check 29 Simulator Checking ****0001	Issued Posted Check 21	Issued Posted Feb 09, 2018	Issued Posted \$500.00
Check 28 Simulator Checking ****0001	Issued Posted Check 20	Issued Posted Feb 09, 2018	Issued Posted \$500.00
Check 27 Simulator Checking ****0001	Issued Posted Check 19	Issued Posted Feb 09, 2018	Issued Posted \$500.00

- Amount mismatch
- Check entry not found
- Duplicate check
- Payee mismatch
- Stale date
- Void check

Decision type

Check Register | Check Exception **4** | Exception History

All Accounts | Export

Nov 24, 2017 - May 23, 2018 | Decision type | Select Decision Type | Search

18 of 18 records displayed for last 180 days. Export report for full results.

Check #/ Void/ Account	Payee	Date	Amount
<b>Check entry not found</b>			
Check 29 Simulator Checking ****0001	Issued Posted Check 21	Issued Posted Feb 09, 2018	Issued Posted \$500.00
Check 28 Simulator Checking ****0001	Issued Posted Check 20	Issued Posted Feb 09, 2018	Issued Posted \$500.00
Check 27 Simulator Checking ****0001	Issued Posted Check 19	Issued Posted Feb 09, 2018	Issued Posted \$500.00

- Default paid
- Default returned
- Paid with exception
- Returned