
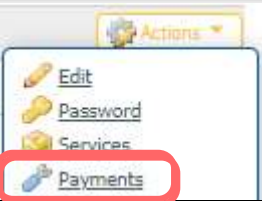
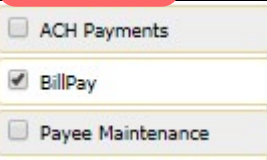

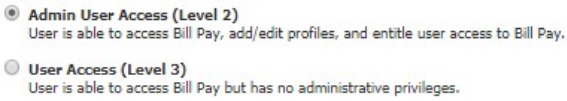
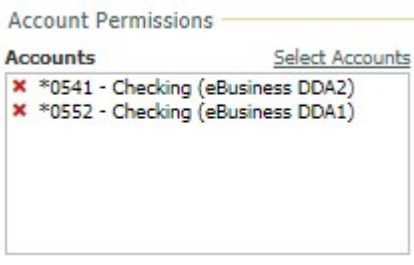



PAYMENTS & TRANSFERS > BILL PAY

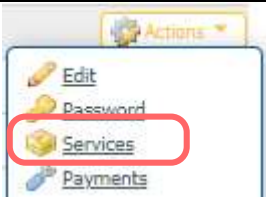
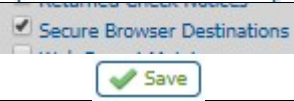

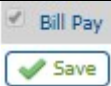
Bill Pay User Administration

User administration is performed within ONPointe Treasury by permitted users.

<p>1) Navigate to Administration > Administration.</p>	
<p>2) Locate the desired user and click Actions > Payments.</p>	
<p>3) Check the box for BillPay from the left-hand tabs then click on the word "BillPay".</p>	
<p>4) Check Allow BillPay Service Access to enable Bill Pay access for this user. This will display Bill Pay as an option in the Payments & Transfers menu for the user.</p>	
<p>5) Choose a user type:</p> <ul style="list-style-type: none"> • Admin User Access (Level 2): User can use Bill Pay service and approve payments requested by Level 3 users. • User Access (Level 3): User can use Bill Pay service but all payments created by this user must be approved by a Level 2 user. 	
<p>6) Click Select Accounts and choose one or more accounts this user can use for Bill Pay payments.</p>	
<p>7) Click Save.</p>	

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8) Confirm the user is entitled to the Service "Secure Browser Destinations" by clicking Actions > Services.	
9) Check the box next to Secure Browser Destinations and click Save.	
10) Click the suitcase icon next to Secure Browser Destinations.	
11) Check the box for Bill Pay then click Save.	

Questions

For Business Bill Pay support, we have a dedicated support line that can assist with Business Bill Pay questions:

Hours: 7am – 1am ET / 6am – Midnight CT
7 Days a Week
Phone: 844-699-1613

For all other questions regarding ONPointe Treasury, please contact Old National Bank Treasury Management Support.

Hours: 8am – 6pm ET/7am – 5pm CT
Monday-Friday
Phone: 800-844-1720
Email: tmsupport@oldnational.com

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